



# City of San Antonio

## Agenda Memorandum

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**Agenda Item Number:** 5

**Agenda Date:** December 6, 2021

**In Control:** Audit and Accountability Committee Meeting

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**DEPARTMENT:** Public Works Department

**DEPARTMENT HEAD:** Razi Hosseini, P.E., R.P.L.S.

**COUNCIL DISTRICTS IMPACTED:** Council District 1

**SUBJECT:**

Post-solicitation high profile item for Park Police Headquarters

**SUMMARY:**

Post-Solicitation briefing for Park Police Headquarters

**BACKGROUND INFORMATION:**

The Public Works Department issued a Request for Competitive Sealed Proposal (RFCSP) for the Park Police Headquarters, Building 277, located in Hemisfair Park. The Park Police Headquarters project proposes the remodel of approximately 24,000 square feet of the existing two-story building. The new renovated facility will result in a more cohesive Park Police Department as the project will consolidate the current headquarters, also located in Hemisfair Park, with Park Police operations in various other locations. The completed project will provide necessary functions and security that will enable the Park Police to effectively serve and protect both citizens and visitors in the Downtown and central City areas.

## **ISSUE:**

Solicitation Type: Request for Competitive Sealed Proposals

Contract Value: \$3.5 Million

Terms of Contract: Until Project Completion (estimated March 2023)

Number of Respondents: 9 (Four respondents were deemed non-responsive for failure to meet the 25% M/WBE and/or 4% AABE subcontracting requirements.)

Contract to be Awarded: 1

Council Consideration: January 13, 2022

Evaluation Criteria:

- Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Contractors: 25 points
- Understanding Project & Proposed Management Plan: 25 points
- Experience with San Antonio Region & Past Performance: 15 points
- Price Proposal: 15 points
- SBE Prime Contract Program: 10 points
- M/WBE Prime Contract Program: 10 points

SBEDA Requirements: 25% M/WBE Subcontracting; 4% AABE Subcontracting

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members:

- Luis Maltos, P.E., Assistant Director, Public Works Department
- Melinda Cerda, Assistant Director, Parks and Recreation Department
- Brady Wise, Captain, SAPD - Park Police
- Heather Colley, Sergeant, SAPD - Park Police
- Adrianna Swindle, Associate, Lake/Flato Architects

## **FISCAL IMPACT:**

For briefing purposes only

## **ALTERNATIVES:**

For briefing purposes only

## **RECOMMENDATION:**

Final score matrix for this solicitation is attached. Due diligence conducted for the respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business

information. No material findings were noted that would prevent the City from awarding to the selected vendor.

Staff recommends approval to proceed with scheduling this item for City Council consideration.